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**Northumberland County Council  
North Northumberland Local Area Council  
Work Programme 2019-20**

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**UPDATED: 13 January 2020**

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## TERMS OF REFERENCE

- (a) To enhance good governance in the area and ensure that the Council's policies take account of the needs and aspirations of local communities and do not discriminate unfairly between the different Areas.
- (b) To advise the Cabinet on budget priorities and expenditure within the Area.
- (c) To consider, develop and influence policy and strategy development of the Council, its arms-length organisations, and other relevant bodies, to ensure that they meet local requirements and facilitate efficient and transparent decision making.
- (d) To receive information, consider and comment on matters associated with service delivery including those undertaken in partnership agencies, affecting the local area to ensure that they meet local requirements, including matters relating to community safety, anti-social behaviour and environmental crime.
- (e) To consider and refer to Cabinet any issues from a local community perspective with emerging Neighbourhood Plans within their area, and consider local planning applications as per the planning delegation scheme
- (f) To consider and recommend adjustments to budget priorities in relation to Local Transport Plan issues within their area, and to make decisions in relation to devolved capital highway maintenance allocations.
- (g) To engage, through the appropriate networks, with all key stakeholders from the public, private, voluntary and community sectors to facilitate the delivery of area priorities. This will include undertaking regular liaison with parish and town councils.
- (h) To inform, consult and engage local communities in accordance with Council policy and guidance, through the appropriate networks.
- (i) To, as appropriate, respond or refer with recommendations to local petitions and councillor calls for action.
- (j) To make certain appointments to outside bodies as agreed by Council.
- (k) To determine applications for grant aid from the Community Chest, either through Panels for individual Local Area Councils, or through the Panel of Local Area Council Chairs for countywide applications.
- (l) To refer and receive appropriate issues for consideration to or from other Council Committees, and as appropriate invite Portfolio Holders to attend a meeting if an item in their area of responsibility is to be discussed.
- (m) To exercise the following functions within their area:-
  - (i) the Council's functions in relation to the survey, definition, maintenance, diversion, stopping up and creation of public rights of way.

- (ii) the Council's functions as the Commons Registration Authority for common land and town/village greens in Northumberland.
- (iii) the Council's functions in relation to the preparation and maintenance of the Rights of Way Improvement Plan.
- (iv) the Council's functions in relation to the Northumberland National Park and County Joint Local Access Forum (Local Access Forums (England) Regulations 2007).
- (v) the Council's role in encouraging wider access for all to the County's network of public rights of way and other recreational routes.

## **ISSUES TO BE SCHEDULED/CONSIDERED**

**Standard items updates:** Public question time (bimonthly, not at planning only meetings), petitions, Members' Local Improvement Schemes (bimonthly, not at planning only meetings), Berwick Regeneration Commission (bimonthly, not at planning only meetings)

**To be listed:** response to Alnwick Bus Station petition.

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23 January 2020

- Planning applications and appeals
- Council budget presentation
- Social Care apprenticeship programme 'Care for Life'
- Healthwatch presentation

20 February 2020

- Planning applications and appeals
- Local Transport Plan

19 March 2020

- Planning applications and appeals
- *Other items to be confirmed*

23 April 2020

- Planning applications and appeals only

21 May 2020

- Planning applications and appeals
- *Other items to be confirmed*

13 January 2020

**NORTHUMBERLAND COUNTY COUNCIL  
LOCAL AREA COUNCIL - NORTH NORTHUMBERLAND  
MONITORING REPORT 2019/20**

<b>Ref</b>	<b>Date</b>	<b>Report</b>	<b>Decision</b>	<b>Outcome</b>
1.	21 May 2019	<b>Community Chest presentations</b>	N/A	Recipients presented with certificates
2.	21 May 2019	<b>Empowering Communities Project</b>	<b>RESOLVED</b> that the information be noted, and the contact details for the north area locality coordinator be provided for members of the Local Area Council.	North members advised about contact details for the north area locality coordinator after the meeting
4.	21 May 2019	<b>Appointments to Outside Bodies</b>	<b>RESOLVED</b> that the list of appointments to outside bodies be agreed.	Appointments confirmed
5.	16 July 2019	<b>Tour of Britain presentation</b>	<b>RESOLVED</b> that the update be noted.	None

6.	16 July 2019	<b>Holy Island Causeway</b>	<b>RESOLVED</b> that the information be noted, the proposed campaign supported and details circulated as widely as possible.	Copy of presentation circulated to members.
7.	16 July 2019	<b>Leader Funding presentation</b>	<b>RESOLVED</b> that the update be noted.	None
8.	21 November 2019	<b>Response to climate emergency declaration</b>	<b>RESOLVED</b> that the information be noted.	None
9.	21 November 2019	<b>Library Review</b>	<b>RESOLVED</b> that the information be noted.	None
10.	19 December 2019	<b>Policing and Community Safety Update</b>	<b>RESOLVED</b> that the information be noted.	Next annual update due in September 2020
11.	19 December 2019	<b>Reponse to petition requesting improvements to the bridleway from South Lane, North Sunderland to the Primary School and Nursery Side Gate, Seahouses</b>	<b>RESOLVED</b> that officers be requested to bring forward a scheme of improvements to the path to ensure that the path surface meets the needs of all path users including those taking children to and from school with buggies and children on bicycles, by providing a suitably drained sealed surface path.	Updates in due course, if requested



12.	19 December 2019	<b>Northumberland Lottery</b>	<b>RESOLVED</b> that the information be noted.	None
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MDB  
31/12/2019

13 January 2020